



# What Platinum Property Management Services, Inc. Does As Your Property Manager

## PROPERTY EVALUATIONS

We evaluate and document the interior and exterior condition of the property to determine an accurate rental rate and establish good ROI.

## MARKETING

We provide custom advertising that meets all local and federal requirements and adheres to fair housing laws. Our listings are advertised on all major rental platforms for the most exposure!

## APPLICATION PROCESSING

Our thorough vetting process includes credit, background and employment screenings/verifications to ensure quality tenant placements.

## MOVE INS

We ensure tenants sign detailed leases and inform them of rental guidelines, rental payment options, policies, and procedures prior to move-in so there are no surprises.

## FINANCIALS

Our accounting services include annual statements for tax purposes, monthly statements detailing expenses, rent receipts and online direct deposits so you know exactly how your asset is being managed.

## COLLECTIONS

Each tenant is set up with an online portal where they can submit rent, making rent collection a seamless task. Late fees are charged in a consistent manner for all late payers, encouraging on time payments.

## EVICCTIONS

We handle the eviction process from start to finish. This includes one of our team members appearing in court for eviction hearings and coordinating with law enforcement to regain possession of the property.

## PROPERTY VISITS

Quarterly property visits are performed to ensure your asset is being taken care of. During the property visit we evaluate the condition of the home and look for any lease violations.

## MAINTENANCE

Our responsive maintenance systems and 24 hour emergency hotline ensure your asset is well maintained. We utilize a network of trusted and reputable vendors with no additional surcharges for general repairs.

## The Platinum Way

From move-in to move-out, Platinum has got you covered. We make sure with each tenant that your asset is protected. Our screening processes, security deposit requirements and move out damage assessments are just a few of the things we've put in place to give you the best return on your investment!



*Accuracy of all information deemed reliable but not guaranteed and should be independently verified.*